

EFFECTIVE

June 1, 2014.

Subject(s)

1. New Reporting Requirements.
2. Reversals for rejected complaints.
3. Second medical opinions.
4. Drug testing of minors.
5. Assistance cases.

1) New Reporting Requirements**PSM 712-1, Mandated Reporters**

Children's Protective Services investigators are not required to file a separate report of suspected abuse and/or neglect on their own active investigations. If the CPS investigator learns of a new abuse and/or neglect allegation, suspects new maltreatments, or identifies additional household victims, the investigator **must** thoroughly investigate those allegations as part of the active investigation and document the findings in the disposition.

2) Reversals on Rejected Complaints**PSM 712-7, Reversals**

When Centralized Intake (CI) reviews a rejected complaint and makes a decision to assign, CI will use the date and time of the review to create another complaint, which will reference the original reporting source and log number.

3) Second Medical Opinions**PSM 713-4, Second Opinion**

A second opinion should not be sought when a comprehensive examination and/or review has already been completed by a pediatric child abuse specialist.

**4) Drug Testing of
Minors****PSM 713-7, Drug Testing of Minors**

Except for complaints involving in utero drug exposure, methamphetamine exposure, or a minor parent whose substance abuse affects his or her child, CPS must **not** subject a child to drug testing during an investigation or ongoing case. If the situation falls under one of the above referenced exceptions, CPS drug testing of minors must be conducted according to existing policy.

**5) Assistance
Cases****PSM 715-2, Assistance Cases**

When out of home placement has occurred, the worker should inquire if the family has an open assistance case. If the worker becomes aware that the family does have an open assistance case, they must contact the family's assistance worker immediately to inform them that out-of-home care placement has occurred.

Reason: Clarification.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items ...

[PSM 712-1](#)

[PSM 712-7](#)

[PSM 713-04](#)

[PSM 713-07](#)

[PSM 715-2](#)